



**JEDCO Executive Committee
June 24, 2021 @ 8:30 A.M.**

**JEDCO Administration Building - Boardroom
700 Churchill Parkway, Avondale, LA 70094
MINUTES**

Call to Order: 8:30 a.m.

Attendance: Mickal Adler, Lloyd Clark, Josline Frank, Leshia Freeland, Tom Gennaro, Brian Heiden, Teresa Lawrence, Stephen Robinson, Gene Sausse

Staff: Jerry Bologna, Lacey Bordelon, Cynthia Grows, Annalisa Kelly, Jennifer Lapeyrouse, Mia Paternostro, Scott Rojas, Kelsey Scram, Penny Weeks, Kate Wendel

Absences: Larry Katz and Mayra Pineda

Attorney: Brad Richard, Jefferson Parish

Guests: None

I. Call to Order – Chairwoman, Teresa Lawrence

- **Approval of Board absences for today, June 24, 2021**
Stephen Robinson motioned, seconded by Tom Gennaro to excuse Larry Katz and Mayra Pineda. The motion passed unanimously.
- **Approval of minutes for May 27, 2021 and special meeting on June 9, 2021**
Josline Frank motioned, seconded by Tom Gennaro to approve the minutes for May 27, 2021 and June 9, 2021. The motion passed unanimously.

II. Public Comments on Agenda Items

None

III. Unfinished and New Business

- **Resolution authorizing an Intergovernmental Agreement (IGA) between Jefferson Parish and JEDCO for economic development and related services, and providing for related matters – Lacey Bordelon**
Stephen Robinson motioned, seconded by Mickal Adler to approve the resolution authorizing the new IGA that provides JEDCO with funding in the amount of \$90,000.00 for the services/deliverables set forth in the Agreement related to a CEA with GNO, Inc. The motion passed unanimously.

- **A resolution approving a Cooperative Endeavor Agreement (CEA) with Greater New Orleans, Inc. for economic development and related services, and providing for related matters – Lacey Bordelon**

Tom Gennaro motioned, seconded by Gene Sausse to approve the resolution authorizing the new CEA containing an updated list of economic development deliverables focused on business development, enhancing the business environment, marketing and other activities. The motion passed unanimously.

- **A resolution approving and authorizing a consulting services contract between Jefferson Parish Economic Development & Port District and SSA Consultants for a compensation study of JEDCO’s job positions and related organizational services at a not-to-exceed cost amount of \$21,500, and providing for other matters – Jerry Bologna**

Lesha Freeland motioned, seconded by Josline Frank to approve the resolution authorizing the consulting services contract with SSA Consultants to conduct a compensation study with the intent of providing JEDCO with recommendations for a pay plan that ensures internal equity, eliminates job compression, and provides opportunities to streamline the administration of the pay plan. The contract also includes the development of JEDCO’s vision, mission and core values. The motion passed unanimously.

- **Approval of an unbudgeted expenditure for the repurposing of the (former) Business Innovation Center to expand the JEDCO offices – Jerry Bologna**

JEDCO’s finance department is expanding due to the increased demand in lending, and other JEDCO departments have identified the necessity to add staffing. JEDCO will need additional office space to accommodate future growth and projects. The financing department secured COVID-19 EDA Revolving Loan Fund (RLF) funds to source improvements to the former Business Innovation Center for repurposing as JEDCO offices. The total EDA award is \$1,452,000, of which \$1,320,000 is dedicated for loans and the remaining \$132,000 for administrative expenses (fund improvements). These improvements for repurposing would create 6 new offices at the Business Innovation Center as well as flexible workspace options. Lloyd Clark motioned, seconded by Mickal Adler to approve the unbudgeted expenditure. The motion passed unanimously.

- **Resolution authorizing the execution of award documents necessary to receive EPA Brownfield Assessment Coalition grant funds – Annalisa Kelly**

Following discussion regarding liability issues, Mickal Adler motioned, seconded by Gene Sausse to approve the resolution authorizing JEDCO to execute the award documents and any other documents necessary to receive EPA Brownfield Assessment Coalition grant funds.

- **Approval of JEDCO 2021 1st Amended Budget – Lacey Bordelon**

Ms. Bordelon presented the JEDCO 2021 1st Amended Budget which included amendments from the floor. Commissioners were provided a copy of all amendments (amendments presented from the floor were highlighted in yellow). Brian Heiden motioned, seconded by Stephen Robinson to approve JEDCO’s 2021 1st Amended Budget including the amendments as presented from the floor. The motion passed unanimously.

IV. Monthly Financial Report

• **May 2021 – Lacey Bordelon**

Mickal Adler motioned, seconded by Tom Gennaro to approve the report as presented. The motion passed unanimously.

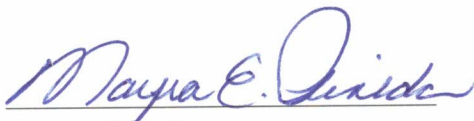
V. President and CEO Report

- Mr. Mickal Adler was presented with a memento representing JEDCO's sincere appreciation for his service in 2020 as the Chairman of the JEDCO Board of Commissioners.
- JEDCO will host its first social event since the pandemic. The Jefferson EDGE Investor Luncheon is scheduled for July 27th.
- Commissioners were asked to save the date for the JEDCO Annual Luncheon, December 2nd.
- Jerry and Chairwoman Lawrence gave a recap of the Jefferson Chamber's Engage 2021 Intercity trip to Nashville. The trip focused on public education and workforce development, public-private partnerships and infrastructure development, and regional branding.

VI. Other Updates or Comments from the JEDCO Board of Commissioners

- Chairwoman Teresa Lawrence thanked Kelsey Scram, JEDCO's Director of Marketing & Innovation, for moderating the Technology Panel at the Hispanic Chamber of Commerce Healthcare, Technology and Innovation Summit last month.

VII. Adjournment – Stephen Robinson motioned, seconded by Lloyd Clark to adjourn.



Mayra Pineda

JEDCO Secretary

Minutes for June 24, 2021